

TUESDAY, AUGUST 24, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session at the Emergency Operation Center located at 160 Island Road, Circleville, Ohio, on Tuesday, August 24, 2021, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. Marc Rogols, Deputy County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from August 17, 2021, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 25, 2021, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$107,347.47 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Then and Now Certification Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 18, 2021, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$141,285.64 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Amended Certificate Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC-082421-56

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$133,013.98 to amend the budget for Fairgrounds Transfer-In,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021:

**Fairgrounds – Transfer-IN – 410-0000.4901 - Commissioners
\$133,013.98**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC-082421-57

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,000.00 to amend the budget for A.T.P. Grant Contract Services,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021:

**A.T.P. Grant Contract Services – 928.0000.4586 – Juvenile Court
\$5,000.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriation of Expense Line Item Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the APPROPRIATION OF EXPENSE LINE ITEM:

\$133,013.98 – 410-7104.5401 – Fairgrounds Capital Improvements Contract Services – Commissioners

\$36,840.00 – 203.3015.5505 – Ro9ads & Bridge Fund Materials – Engineer

\$45,000.00 – 201.3006.5527 – Auto License & Gas Tax Maintenance of Equipment – Engineer

\$2,000.00 – 101.1105.5703 – Contingencies – Commissioners

\$100,000.00 – 260.1150.5401 – REA Contract Services – Auditor

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\$5,000.00 – 928.1262.5440 – Contract Services – A.T.P. ACS Grant- Juvenile Court

\$30,000.00 – 928.1262.5440 – Contract Services – A.T.P./ ACS Grant – Juvenile Court

\$10,000.00 – 225.2029.5441 – Trauma Based Group Therapy – Juvenile Court

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Appropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the TRANSFER AND APPROPRIATION:

**\$2,000.00 – 101.1105.5703 -Contingencies – Commissioners
TO
101.1101.5202 – Medicare Commissioners - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Fund Transfers Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the FUND TRANSFERS:

**\$133,013.98 – 101.1105.5701 – Miscellaneous Out – Commissioners
TO
410.0000.4901 – Fairgrounds Transfer In - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
New Line Items Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the NEW LINE ITEMS:

225.2029.5441 – Trauma Based Group Therapy – Juvenile Court

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Waiver Approved:

Nancy Graham, Fiscal Specialist, requested a waiver to pay AT&T in a timely manner related to the Countywide Utilities. After discussing the request, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to waive the waiting period to issue payment to AT&T, in the amount of \$7,933.28 as follows:

\$7,933.28 101.1112.5481 – Countywide Utilities

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Sheriff Hafey and Lt. John Rhoads:

The following is a summary of the report provided by Sheriff Hafey and Lt. John Rhoads:

- Lt. Rhoads discussed the addition of a fourth console for dispatching. The unit will allow for training of dispatchers.
- Sheriff Hafey reported that all school contracts are squared away. The billing is different and should break even instead of losing more like in the past. There will be a step increase over the next two years. The schools are aware and understand.
- The training of the new camera with IPS still needs to be done. There seems to be scheduling conflicts. There are a few punch items that need addressed.

In the Matter of
Report given by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Notified Steve Jones' surveyor regarding the ruling on his variance request. He is having the survey work completed now.
- No submittals to date for the September 14th meeting. Deadline is next Monday, August 30th.
- Circleville Progress Parkway Rezoning – Mr. McGinnis will be getting a draft letter for Circleville Township to you this week for your review.
- New Holland CDBG ads will run the next 2 Saturdays in an effort to rebid the project before the weather turns.
- Regular lot split business have slowed some, averaging 1 or 2 per week.
- Double Creeks Subdivision – Washington Township, off of Stoutsville Pike. Engineer's office reviewing the road construction estimate for bonding purposes. Once they approve, the bond can be filed with my office and the final plat can be signed.

In the Matter of
Report given by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director:

- Mr. Adkins reported that the Commissioners' Office, Engineer's Office, EOC, Clerk of Courts and Juvenile Courtroom have all been completed with the new phone change over.
- The Internet contract with Spectrum at the Sheriff's Office expires in September. Mr. Adkins will receive quotes from Horizon. TNT Cabling Solutions can re-locate and terminate 40 Cat 5E Cables in Radio IDF at Police Station for a total cost of project of \$1,175.00.
- Mr. Adkins has been looking into Darktrace for monitoring of email Malware. There is concerns with protecting county emails but employees utilizing personal email accounts. There can either be changes in County Policy regarding accessing personal emails.

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In the Matter of
Report Provided by Darrin Flick:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week EOC monitoring of COVID situation and normal operations. State EOC COVID Directors Call Tuesday and Thursday. Mr. Flick is still monitoring civil unrest throughout the state and coordinating information with law enforcement and other first responders throughout the county. Continuing Countywide Vaccinations – Ages 12+ - walk In. Mr. Flick attended the Box 65 Meeting, COVID update with Health Dept/Berger August 17th, Bi-monthly Countywide Fire Chiefs Meeting August 18th, O’Shaughnessy Dam Practical Exercise August 19th and PG Site Visit/Tabletop Exercise August 20th.
- This week the EOC will be monitoring the COVID situation and normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. Ops update with Public Health on Wednesday. Continuing Countywide Vaccinations – Ages 12+ - walk In. Mr. Flick will be attending the Region 4 Homeland Security Meeting and Monthly ARES Meeting August 23rd, Monthly Radio Training at EOC and Health Dept Operations Update August 25th and EMA/Health Dept/Berger Hospital Update Meeting August 27th.
- Next Week the EOC will be monitoring COVID situation and back to normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. UAS Team Planning and Operations Training Wednesdays and Decon Trailer Support to Ohio Health Berger: Sept 2020-Sept 2021. Wednesday Ops Update with Public Health. Continuing Countywide Vaccinations – Ages 12+ walk-in. Mr. Flick will be attending the LEPC Exercise Meeting August 30th Health Dept Operations Update September 1st and Pickaway County Police Chiefs Meeting September 2nd.

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims filed this week and one unemployment claim filed for the week. The unemployment claim was for a PCSO Deputy that resigned August 3, 2021.
- Mr. Rogols reported there are no current listings on Govedeals.com. Mr. Rogols met with Bill at the PCSO Impound Lot Friday, August 20th. Select vehicles and items in inventory to be listed on Govedeals.com.
- Mr. Rogols reported that the surveillance camera projects existing server racks are back ordered, partial part received.
- Mr. Rogols reported that the new on-line systems started for dog tags. Auditor is to modify website. No contract with old provider.
- Mr. Rogols reported that the part-time Commissioners’ Office Assistant position has received three applicants. Full-time custodial has no applicants. There were nine new hire packets distributed.
- Mr. Rogols presented that the requested information from Franklin County has surpassed the deadline of Friday, July 30th with no response. Multiple emails sent with no response. Phone conference with Wilson Partners scheduled for Friday, August 20th and 23rd. Wilson Partners still evaluating and pressing for information. Mr. Rogols is meeting with Judy Wolford today for a letter.
- Mr. Rogols informed the Commissioners that the front gate at the Fairgrounds had the electronic board replaced and is completely repaired. Cost \$1,571.00 to be paid by the fair board.
- Mr. Rogols provided quotes from Pine Valley for the cost to replace the front deck at the Building Department.
- Mr. Rogols provided an update of the tree at Memorial Hall. No permit has been issued by the City for removal.
- A copy of the Courthouse Mask Policy was provided for viewing.
- Mr. Rogols is gathering information for the CCAO Facility Electric Contract. Update underway and updated list of accounts.
- Mr. Rogols has a meeting scheduled with Sheriff IBT for tomorrow, Wednesday, August 25, 2021, 9:00 a.m. to 12:00 p.m.
- Mr. Rogols has a Health and Safety Meeting Thursday, August 25th at 10:30 a.m.

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- ThriveOn Flu Vaccination Event scheduled for Friday, September 10th, 9:00 a.m. to 12:00 p.m. at JFS CRC Building.
- Mr. Rogols has scheduled a presentation with Quadient Friday, August 27th at 11:00 a.m. for a postage machine. Contract is up with Pitney Bowes.

**In the Matter of
Harrison Township:**

Joe DeFelice, Ronde Cook Burghet and Chad Noggle, Harrison Township, met with the Commissioners to discuss the growth in Northern Pickaway County. It effects the roads with heavy traffic, can't keep a good building inspector and the costs is riding on the back of the taxpayers. The township has not been able to correctly fix the roads form the traffic, only patch. Mr. DeFelice would like to request assistance with funding to help with handling the growth in Harrison Township. They are responsible for road maintenance, snow removal, EMS. He would like to request for the assistance to be retroactive back three years. Ronde represent the zoning board, she has been on the zoning board for over 10 years. They have a strict protocol for what they would like to see in their township. The last application they received was not legible and was requesting to be zoned part of Rickenbacker even though it was purchased to be farmed. There was nothing listed about what the applicants' plans were with the property. The Rickenbacker Business District Plan (RBD) may not look the same as planned 10 years ago. Commissioner Wippel explained that if Harrison Township is wanting to update the RBD and land use plan that the Commissioners would be happy to discuss.

Chief Noggle, Harrison Township Fire Chief, explained that he is now dealing with the JEDD every day and currently have 10 buildings in the JEDD Intermodal. 190 runs to date since January and that averages about a run a day. He also deals with Madison Township JEDD with additional building coming in. 600 acres, 300 acres and additional acres coming. The JEDD needs to be investing in the community not the community investing into the JEDD. There is millions square foot buildings and more being built, and they do not have the proper equipment, such as fire truck for the larger buildings. The struggle for Mr. Noggle is now does he go to the board and ask for assistance but not put it on the back of the taxpayers. The run volume will increase, jobs are not local employees and yet the locals have to pay for it. Chief Noggle would like to discuss with Terry Coyne, Developer, to see if his intent is to invest in the community. Is there a way for Harrison Township to profit share in the inspection fees that are being performed. A gentlemen's agreement can be established where the developer would make a donation to the township. Mr. Noggle is just trying stretch the current funds.

Mr. DeFelice had worked on the township having their own building department to perform inspections in the township, however the Ohio Revised Code states that if there is a County Building Department performing inspections, then the township must utilize the County. Due to this Harrison Township losses \$250,000 in inspections fees that they could utilize. Chief Noggle feels that the developers just come into the township, get their money and leave. Commissioner Wippel explained that the county has fought for the townships in a deal and some developers have chosen to not go through with the deal due to stipulations.

**In the Matter of
Park District:**

Tom Davis, Park District, met with the Commissioners to provide an update of the district. The Big Darby Creek Paddler's Access will be holding a ribbon cutting September 9, 2021 at 10:00 a.m.. There has been good comments received regarding the new access. There is work being done to get additional .30 acres at Canal Park by the shelter house. The lot will be utilized as a parking lot. There is also work of installing playground equipment below the shelter house, which would include a zipline for children. Pickaway Trail is looking to build a bridge over Ohio-Erie Canal Scioto River bridge. It would be a capital request/ capital campaign. There is an individual that offered donation/ funding to make it a covered bridge. Commissioner Scherer suggested Mr. Davis communicate with the County Engineer regarding the cost and materials. Mr. Davis asked the Commissioners of suggested companies to work with to set up a capital campaign since capital request is not an option. The Commissioners referred Mike Schmidt from Cramer and Associates, they did the Fairgrounds Project.

Working with Audobon on the Calamus Swamp Management Agreement. Park District is working with AOA to purchase the Cooks Creek 25 acres at the price of \$250,000. The club house would be utilized as a

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nature club house and work move the Park District's Office to the location. Commissioner Wippel asked that all Agreements be in place before Park District signs. Most locations that AOA owns they do not allow the public to utilize.

**In the Matter of
Engineer Department:**

Chris Mullins, County Engineer, met with the Commissioners to provide an update of current Engineer facilities:

- Wintergreen Knollwood new facility estimated at \$3 million
- Village of Williamsport estimated in \$147,000 in repairs
- Village of South Bloomfield Replace cost \$2 million
- Village of New Holland Lift Station replacement of \$183,000
- Earnhardt Water Tower on U.S. 23 replacement cost \$372,000
- Village of Ashville New Water Tower \$235,000
- Village of Commercial Point Rebuild WWTP \$10 million to \$13million. Asking for \$2 million in grants
- Circleville Water boosting tower \$3 million
- Big Walnut Development \$10,000 a tap. Commissioner and Engineer discussed and agreed \$20,000.

Mr. Mullins informed that the access road estimate was based on the bid with Shelly Co. and they are no longer interested in the project. Final price tag would be \$190,000. The Engineers Garage will strip it and put in the berm.

**In the Matter of
Wintergreen Knollwood
Waste Water Treatment
Consolidation Project:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-082421-58

WHEREAS, the Pickaway County Engineer request the commitment from the Pickaway County Board of Commissioners for a 10% or \$300,000 matching funds to the Wintergreen/Knollwood Waste Water Treatment Consolidation Project, and

WHEREAS, said funds would be administered from the American Rescue Plan for use by Pickaway County, and

WHEREAS, total Project Cost of said project is approximately \$3,000,000

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby approve a commitment of 10% or up to \$300,000 matching funds to the Wintergreen/Knollwood Waste Water Treatment Consolidation Project.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Resolution Adopted Accepting the Amounts and Rates as
Determined by the Budget Commission and Authorizing the
Necessary Tax Levies and Certifying Them to the County Auditor for Year 2022:**

In regards to the 2022 Tax Budget filed with the Pickaway County Auditor's office on July 15, 2021, and subsequently approved by the Pickaway County Budget Commission, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-082421-59

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET
COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING
THEM TO THE COUNTY AUDITOR
(BOARD OF COUNTY COMMISSIONERS)
Rev. Code, Secs. 5705.34, 5705.35**

WHEREAS, this Board of County Commissioners in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2022; and

WHEREAS, the Budget Commission of Pickaway County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within the ten mill tax limitations; then

THEREFORE BE IT RESOLVED by the Board of Commissioners of Pickaway County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and

BE IT FURTHER RESOLVED that there be and is hereby levied on the tax duplicate of said County the rate of each tax necessary to be levied within and without the ten mill limitation as shown on **Schedule A, Summary of Amounts Required from General Property Tax Approved by Budget Commission, and County Auditor's Estimated Tax Rates** that is filed in the Pickaway County Commissioners' and County Auditor's Offices; and

BE IT FURTHER RESOLVED that the Clerk of the Board be, and is hereby directed, to certify a copy of this Resolution to the County Auditor of said County.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Pickaway County Agricultural and
Event Center Donor Signage:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the quote and purchase the 18" by 30" vinyl panels for donor names at the outside of the hog barn, small barn and beef barns. Total contract price of \$640.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Sheriff's Office Fourth Dispatchers Console
Provided by WD Electronics, LLC:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the quote from WS Electronics, LLC for equipment to establish a fourth dispatchers console at the Sheriff's Office. The additional console will be utilized for an additional dispatcher or training purposes. Total cost of projects is \$26,457.06. The quote includes Max Standard package, operator workstation software licenses, workstation hardware, monitors and network equipment, Max dispatch spares and options and installation.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Sheriff's Office Public Safety
Project Management Services:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the quote from Central Square for Public Safety Project Management Services for 911 System. The quote total is \$2,300.00. There is a current credit memo open with Central Square that will be applied to the quote leaving a balance of \$181.91 due.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
IT Department Fiber Optics
Termination provided by
T-N-T Cabling Solutions, LLC:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the quote from T-N-T Cabling Solutions, LLC to relocate and terminate 40 Cat 5E Cables in Radio IDF at the Police Station. T-N-T Cabling Solutions, LLC will label panels and cables at the rack with labels provided by Pickaway IT Department. Total cost of project is \$1,175.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
IT Department Fiber Optics
Services provided by Horizon Chillicothe
Telephone Company Horizon:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the quote from Horizon to install new 500mbps Internet Circuit /27 at 160 Island Road. Install 20mbps ELINE from 21253 Ringgold Southern Road to 207 South Court Street, Circleville. Total cos of project is \$1,910.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Depository of Public Funds:

Ellery Elick, Pickaway County Treasurer, met with the Commissioners to discuss the current depository contract that will be expiring October 10, 2021. The period of the new contract will begin October 11, 2021 through October 10, 2025. Applications must be submitted to the Pickaway County Board of Commissioners' Office no later than 4:00 p.m., Friday, September 17, 2021, in order to be considered. Designation of Depository funds will be made on Tuesday, September 28, 2021, and successful applicants will be notified at the time.

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the execute the Notice to Banks Eligible to Be Depository of Public Funds.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Approval for Deputy County Administrator
To Make Budgetary Decision in
County Administrator Absence:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve Marc Rogols, Deputy County Administrator to make budgetary decision and sign document in the absence of April Dengler, County Administrator.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Online Dog Licensing Service:

Gary Cameron, Dog Warden and Melissa Betz, County Auditor, met with the Commissioners to discuss online dog licensing services. Mr. Cameron explained that currently they have where you can purchase a dog tag online, however, the information does not enter into a database. The information is still having to be keyed into a spreadsheet by the Auditor's Office and the Dog Warden. The current process of selling licenses and maintaining a database is incredibly time consuming, redundant and creates opportunities for error.

Searching for a better solution, they only had to go as far as Fairfield County. In 2004, Fairfield County Auditor contracted with a web-based service, Fairfield Computer Services, LLC, to provide online services to the community. Since, Fairfield Computer Services dba Online Dog Licensing (ODL) has perfected their online licensing service and provides those services to more than 60 Ohio counties. They are highly recommended by several County Auditors. Some of the enhanced services provided by Fairfield-ODL:

- Batching transactions into a weekly report
- Processing individual credit card transactions into one pay-in
- Comprehensive online customer accounts
- Single point of entry into a shared dog license database
- Automated renewal notices sent to dog owners
- Robust search capabilities

Mrs. Betz and Mr. Cameron both recommend that Pickaway County contract with Fairfield-ODL to provide online dog licensing services to the community. The proposed cost is 2-years agreement \$1,500 set-

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up fee (waived if signed by 9/1/21), \$1,800 annual service fee and online convenience fees paid by dog owners.

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the Online Dog Licensing System Agreement with Fairfield-ODL for online dog tags service and database.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Pickaway County Airport:**

Tim Wilson, Pickaway County Airport Board, wanted to touch base regarding the buildings and Fly-in. The buildings have new signage and Mr. Wilson wanted to make sure that the signs met the Commissioners approval. Mr. Wilson will reach out to the families regarding the dedication. Mr. Wilson asked if he could reach out to the Engineer's Garage for traffic cones and barricades, and Ms. Dengler stated to contact the Engineer. He will speak with Sheriff Hafey regarding traffic the day of the event.

**In the Matter of
Columbus Community Foundation Funds
Transfer to Pickaway County Community Foundation:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the balance of funds to be transferred from Columbus Community Foundation to Pickaway County Community Foundation.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending August 21, 2021.

A total of \$440 was reported being collected as follows: \$150 in adoptions; \$45 in dog license and \$245 in private donations.

Four (4) stray dogs were processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner

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Attest: _____
Angela Karr, Clerk